



STUDENT HANDBOOK

2018-2019

**9 School Street
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North Bennington, Vermont 05257
802-442-5955
info@vsnb.org www.vsnb.org**

Welcome to The Village School of North Bennington

On behalf of the entire faculty and staff, we take this opportunity to welcome you. It is our hope that the school year will be one filled with happiness and personal accomplishments.

Please seek help when there is a need, take advantage of all that is offered to you, and most importantly, give your best at all times. Success will be yours. The information in this handbook is designed to answer questions you may have about our school. We encourage parents to visit school. We know that keeping the lines of communications open will help to foster a spirit of cooperation that will make this school year a most memorable one for all of us.

Please visit our Website at www.vsnb.org for up to date information throughout the year.

TIME SCHEDULES

Before Care program	7:00 -- 8:00
Front Doors Open	8:00
Classes Begin	8:15
Breakfast Program	7:45 -- 8:15
Morning Gym	7:45 -- 8:15
Chorus Monday/Thursday	7:45 -- 8:15
Band Wednesday	7:30 -- 8:15
Strings Tuesday/Friday	
Dismissal	3:00
After School Program	3:00 -- 5:30

SAFETY POLICY

Safety within our school is of paramount importance to everyone including parents, teachers, para-educators, administrators, and students as well as our community guests. Consequently, negative conduct cannot and will not be tolerated within our school. Anyone having knowledge of negative conduct within our school has a responsibility to report this to one of the VSNB staff. This action is consistent with our duty to protect the health, safety, and welfare of all students, teachers, and other employees of the Village School of North Bennington.

EMERGENCY CLOSINGS

The Head of School may close our school or dismiss students/staff early when hazardous weather or other emergencies threaten health or safety. When school is closed all activities are cancelled.

Parents are requested to avoid calling schools on days of poor weather; it is important to keep school phone lines open. Parents can request to receive a phone text message when school is delayed or closed.

All School Closings and Delays will be posted on the school website at www.vsnb.org and will appear on several of the local TV and radio stations.

Additionally, for those parents who provided the school with cell telephone numbers and email addresses, and have requested we alert you to school closings and delays, we will be sending out a text message to you on any school closings and delays.

STUDENT DRESS CODE

All students are expected to dress appropriately for school and school activities. Students and their parents have the primary responsibility for acceptable student dress and appearance. Teachers and all other school personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting.

A student's dress, grooming and appearance, including hairstyle/color, jewelry, makeup and nails, shall:

1. Be safe, appropriate and not disrupt or interfere with the educational process.
2. Include footwear at all times. Footwear that is a safety hazard will not be allowed. Footwear must provide the proper support necessary to prevent accidental tripping, slipping and/or falling; rolling sneakers are not allowed.
3. Refrain from wearing hats except for medical or religious reasons- or for a special event such as Hat Day.
4. Not include items that are vulgar, obscene, libelous or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability.
5. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.

COMPREHENSIVE ATTENDANCE POLICY

We recognize that student attendance in school is an important component of student success. Numerous studies have shown the importance of the relationship between student attendance at school and academic achievement. Student interaction with teachers and other students in class helps to enhance the academic learning experience and provides a basis by which students can demonstrate mastery of subject matter. Daily attendance creates an environment, which fosters subject competency, continuity of learning, and responsibility, all of which are integral to the education process. It also fosters and helps to build a positive work ethic and attitude, which will serve the student well in future careers.

Excused Absences and Tardies

The following reasons for pupil absences, tardies and early departure shall be considered appropriate by VSNB standards

- illness; extended illness of 3 or more consecutive days requires a physician's note.
- illness or death in the family;
- unsafe travel conditions;
- religious observance;
- medical appointments;
- quarantine;
- required court appearances;
- participation in a school-sponsored activity
- other reasons as may be approved by the Head of School

Any other student absence, tardiness or early departure shall be considered to be unexcused. Disciplinary action may result for illegal absences.

Homework Policy

In an information-saturated society such as ours, homework is an essential practice in every student's educational experience. Our goal is to provide purposeful homework as a means of contributing to the educational advancement of our students. There are many sound educational reasons for giving homework.

Among them are:

- its usefulness as an act of intellectual discipline;
- its ability to foster initiative, independence, and responsibility;
- its value in supplementing and reinforcing work done in school;
- its ability to bring the role of school and home closer together.

HOMEWORK POLICY: STUDENT'S RESPONSIBILITY (as age appropriate)

- Student will keep an accurate, current record of assignments given and completed.
- Students will complete assignments and hand in assignments which should be in the day that they are due.
- Students should regularly observe high standards of neatness and quality.
- Students will seek help and use resources when needed.
- Students will obtain assignments during or immediately following an excused absence and complete work promptly.

Student Acceptable Use Of Electronic Resources

Giving students access to computers and the Internet provides students with positive educational experiences and motivates students to improve academic skills. Our goal is to effectively use electronic resources to support and enrich the curriculum. However, we also recognize that with student access to computers comes the possibility that a student may discover controversial or inappropriate information or material. We believe that the benefits to students from access to electronic information and the opportunities it provides far exceed the potential risks and disadvantages, but we also recognize the importance of minimizing the risks. School staff will provide basic instruction to students on appropriate use of electronic resources and the Internet, but shall not be liable for students' unacceptable use or violations of copyright restrictions or other laws.

Student Expectations

We expect that all students learn to use electronic resources in an acceptable manner and to use them in appropriate ways to enhance their learning. Students shall be held accountable for any misuse or damage of the school's electronic equipment or resources.

Communication over the school network shall not be considered private. The Head of School and our staff shall periodically review and inspect electronic files and e-mail messages, and, in cases where there is reasonable suspicion of wrongdoing or misuse of the system, may forward records to the Head of School for review and possible disciplinary action.

The school shall cooperate fully with local, state, or federal officials in any investigation relating to illegal activities conducted through the school's electronic system. Disciplinary action will focus on helping students learn how to use the electronic network in a responsible manner.

Visitors

All visitors must sign in at the Main office. Visitors are welcome guests in our school.

Leaving the Building

No student may leave the building during the school day unless they have a written note from their parents giving permission to leave for an appointment or an emergency. Students must be signed out at the office.

School Counselor

Mr. Hudak, our school counselor, is available for all students at VSNB Mondays, Wednesdays and Fridays.

Our counselor provides the following services:

- Individual and/or group counseling assistance to help students make wise decisions and improve problem-solving skills.
- Individual or group counseling assistance to help students who exhibit any attendance, academic, behavioral or adjustment problems.
- Assist students in resolving conflicts with friends, parents and teachers.
- Provide an effective link between parents, students and teachers.

PROGRESS REPORTS and Parent Conferences

Student progress reports will be completed by teachers to keep parents informed of their youngsters' school progress.

Parent conferences are an important element in reporting student progress to parents. Parents may initiate a conference by contacting the teacher, counselor and/or Head of School. When a parent requests a conference with a teacher, the teacher will make every effort to arrange a mutually convenient time. Such conferences will be planned around the teacher's schedule so as not to interfere with class time.

Friends of the Village School (FVS)

Friends of the Village School evolved out of the PTG in the fall of 2017 as a way to unite the school's volunteer efforts and fundraising under one umbrella. The objective is to focus on community building and providing more opportunities and enrichment for our students, teachers, parents and community. Funds raised will go directly into the school's "development" account to support classrooms and student experiences. For more information contact friends@vsnb.org.

After School Activities and Clubs

Students are strongly encouraged to become involved in at least one of many after school activities and clubs sponsored by the Parent Teacher Group

Sample activities include Lego Club, Knitting Club, Game Club, Science Club, Girls on the Run, Hair and Nails Club, etc. The list is endless and is based on student interest and parent and volunteer expertise!

Student Health Services

Student Illness: If a student is injured or ill, he/she should tell a teacher and ask for permission to see our school nurse, Mrs. Gulley. If the nurse deems it necessary for the student to leave school, the parent or designee will be notified. The school nurse is authorized to administer emergency first aid. If an injury appears serious, the parents are notified and transportation to home or to the hospital is arranged. It is very important that the school be provided with a completed EMERGENCY INFORMATION AUTHORIZATION FORM for each student. This form must have all parent contact numbers as well as a parent designee in case the parent cannot be reached.

Medication: If a student needs to take any medication, PRESCRIPTION OR NON-PRESCRIPTION, during the school day, he/she must follow these rules: Obtain a medication authorization form from the health office; This form must be completed and signed by the parent and the physician; Return the form to the school nurse with the medication. NO student is permitted to carry medication on school grounds. Parents or parent designee MUST deliver and pick up any medication; There are special circumstances in which students are given permission to "self carry" medications to use as needed. Approval from the school nurse and written prescription are required to "self carry". Students carrying medications (prescription and non-prescription) without proper authorization as stated above are subject to disciplinary action.

Screening and Immunizations: Vision and hearing screening will occur at grades K,1,3,5. VSNB complies with Vermont State law regarding immunizations. Our school nurse will contact any parent whose youngster may be missing a required immunization.

Fire Drills, Evacuation and Lockdown Drills

The Head of School (or designee) is responsible for conducting fire drills, evacuation and lockdown drills in order to instruct students and staff in exiting the school building and staying safe within our building in an emergency in the shortest time possible and without confusion and panic. Fire drills shall include instruction on fire drill exits as well as fire drill

procedures. Lock down drills will provide clear direction for staying safe within the building.

All students are expected to cooperate with staff members during these drills, and to be quiet and orderly and listen carefully to safety instructions.. For fire drills, the exit route is posted in each room. Students must stay with their teacher.

CAFETERIA

Breakfast 7:45 – 8:15

Lunch 11:15- 12:30

Our school cafeteria offers a nutritious lunch at a reasonable price and a clean comfortable environment in which to eat. Students are expected to:

- Treat others with respect
- Remain seated unless purchasing food or disposing of garbage/tray
- Return all trays and utensils to the designated area
- Clean up all litter from their table and immediate area and deposit it into the trash cans provided before they are dismissed. Students will leave their area as clean as they found it for the next group
- Talk; not shout
- Be courteous to fellow students and cafeteria staff in the lunch line and at their tables
- Keep “hands off” the food of others
- Refrain from throwing food or other material
- Respect the peanut free zone
- **Take no food or drink (other than water) from the cafeteria unless approved** (example: Lunch with the Head of School)
- Follow the reasonable requests of the cafeteria supervision

Student Rights and Responsibilities

Education

Students are entitled to an education without discrimination on the basis of sex, race, creed, or personal condition. Each student has the right to:

1. Learn in a safe, healthy, orderly and courteous school environment.
2. Attend school and participate in school activities and programs unless removed from participation by the Head of School..
3. Take part in all school activities on an equal basis regardless of race, sex, national origin or disability.

Each student has the responsibility to:

1. Attend school regularly.
2. To be familiar with and abide by all school policies, rules and regulations of the school pertaining to student conduct.
3. Respect the property of others and the school .Take responsibility for his/her belongings and understand the school will not be responsible for personal items brought to school.
4. Work to the best of his or her ability in all academic and extracurricular pursuits and strive toward the highest level of achievement possible.
5. React to direction given by teachers, administrators and other school personnel in a respectful positive manner.
6. Ask questions when they do not understand.

Association

Students have the right to participate in any and all student activities without restrictions on the basis of race, sex, national origin, or other arbitrary criteria.

Students have the responsibility to respect and follow the established guidelines of each activity

1. Behave appropriately when participating in or attending school events and hold him/herself to the highest standards of positive conduct.
2. Accept responsibility for his or her actions.
3. Seek help in solving problems that might lead to disciplinary issues.

Child Welfare

The school has a legal and moral responsibility to act in behalf of a child who may be neglected or mistreated. Teachers, administrators and other professional staff who hold teaching or administrative certificates are mandated child abuse reporters. Our staff has been instructed to report signs of child abuse/neglect.

Responsible Computer, Network & Internet Use

The Village School of North Bennington (VSNB) recognizes that information technology (IT) is integral to learning and educating today's children for success in the global community and fully supports the access of these electronic resources by students and staff. The purpose of this policy is to:

1. Create an environment that fosters the use of information technology in a manner that supports and enriches the curriculum, provides opportunities for collaboration and enhances staff professional development.
2. Ensure VSNB takes appropriate measures to maintain the safety of everyone that accesses VSNB's information technology devices, network, and web resources.
3. Comply with the requirements of applicable federal and state laws that regulate the provision of access to the internet and other electronic resources by school districts.

It is the policy of The Village School of North Bennington to provide students and staff access to a multitude of information technology (IT) resources including the Internet. These resources provide opportunities to enhance learning and improve communication within our community and with the global community beyond. However, with the privilege of access comes the responsibility of students, teachers, staff and the public to exercise responsible use of these resources. The use by students, staff or others of district IT resources is a privilege, not a right.

The same rules and expectations govern student use of IT resources as apply to other student conduct and communications, including but not limited to VSNB's harassment and bullying policies.

VSNB's computer and network resources are the property of VSNB. Users shall have no expectation of privacy in anything they create, store, send, receive or display on or over VSNB's computers or network resources, including personal files and electronic communications.

The Head of School is responsible for establishing procedures governing the use of IT resources consistent with the provisions of this policy. These procedures must include:

1. An annual process for educating students about responsible digital citizenship. As defined in this policy, a responsible digital citizen is one who:
 - **Respects One’s Self.** Users will maintain appropriate standards of language and behavior when sharing information and images on social networking websites and elsewhere online. Users refrain from distributing personally identifiable information about themselves and others.
 - **Respects Others.** Users refrain from using technologies to bully, tease or harass other people. Users will report incidents of cyberbullying and harassment in accordance with VSNB’s policies on bullying and harassment. Users will also refrain from using another person’s system account or password or from presenting themselves as another person.
 - **Protects One’s Self and Others.** Users protect themselves and others by reporting abuse and not forwarding inappropriate materials and communications. They are responsible at all times for the proper use of their account by not sharing their system account password.
 - **Respects Intellectual Property.** Users suitably cite any and all use of websites, books, media, etc.
 - **Protects Intellectual Property.** Users request to use the software and media others produce.

1. Provisions necessary to ensure that Internet service providers and other contractors comply with applicable restrictions on the collection and disclosure of student data and any other confidential information stored in district electronic resources.

2. Technology protection measures that provide for the monitoring and filtering of online activities by all users of district IT, including measures that protect against access to content that is obscene, child pornography, or harmful to minors.

3. Methods to address the following:
 - Control of access by minors to sites on the Internet that include inappropriate content, such as content that is:
 - Lewd, vulgar, or profane
 - Threatening
 - Harassing or discriminatory
 - Bullying
 - Terroristic
 - Obscene or pornographic
 - The safety and security of minors when using electronic mail, social media sites, and other forms of direct electronic communications.
 - Prevention of unauthorized online access by minors, including “hacking” and other unlawful activities.
 - Unauthorized disclosure, use, dissemination of personal information regarding minors.
 - Restriction of minors’ access to materials harmful to them.

Policy Application

This policy applies to anyone who accesses VSNB's network, collaboration and communication tools, and/or student information systems either on-site or via a remote location, and anyone who uses VSNB's IT devices either on or off-site.

Limitation/Disclaimer of Liability

The Village School of North Bennington (VSNB) is not liable for unacceptable use or violations of copyright restrictions or other laws, user mistakes or negligence, and costs incurred by users. VSNB is not responsible for ensuring the accuracy, age appropriateness, or usability of any information found on the VSNB electronic resources network including the Internet. VSNB is not responsible for any damage experienced, including, but not limited to, loss of data or interruptions of service. VSNB is not responsible for the accuracy or quality of information obtained through or stored on the electronic resources system including the Internet, or for financial obligations arising through their unauthorized use.

Enforcement

VSNB reserves the right to revoke access privileges and/or administer appropriate disciplinary action for misuse of its IT resources. In the event there is an allegation that a user has violated this policy, the school will handle the allegation consistent with the student disciplinary policy.

Allegations of staff member violations of this policy will be processed in accord with contractual agreements and legal requirements.

17 U.S.C. §§101-120 (Federal Copyright Act of 1976 as amended)

20 U.S.C. § 6777 et seq. (Enhancing Education Through Technology Act)

18 U.S.C. §2251 (Federal Child Pornography Law—Sexual Exploitation and Other Abuse of Children)

47 U.S.C. §254 (Children's Internet Protection Act)

47 CFR §54.520 (CIPA Certifications)

13 V.S.A. §§2802 et seq. (Obscenity, minors)

13 V.S.A. § 1027 (Disturbing Peace by Use of...Electronic Means)

13 V.S.A. §2605(Voyeurism)

PROHIBITED STUDENT CONDUCT

The VSNB administration and staff expect all students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, school personnel and other members of the school community, and for the care of school facilities and equipment.

The best discipline is self-imposed, and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their misbehavior. School personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the student's ability to grow in self-discipline.

VSNB recognizes the need to make its expectations for student conduct while on school property or engaged in a school activity specific and clear. The rules of conduct listed below are intended to do that and focus on safety and respect for the rights and property of others. Students who will not accept responsibility for their own behavior and who violate these school rules will be required to accept the penalties for their conduct.

A. Do not engage in conduct that is disorderly. Examples of disorderly conduct include:

1. Running in hallways
2. Making unreasonable noise
3. Using language or gestures that are profane, lewd, vulgar, or abusive
4. Obstructing vehicular or pedestrian traffic, including bicycles
5. Computer/electronic communications misuse, including any unauthorized use of computers, software, or internet/intranet account; accessing inappropriate websites; or any other violation of the school's acceptable use policy

B. Do not engage in conduct that is insubordinate or disruptive. Examples of insubordinate or disruptive conduct include:

1. Failing to comply with the reasonable directions of teachers, school administrators or other school employees in charge of students or otherwise demonstrating disrespect
2. Lateness for, missing, or leaving school without permission

C. Do not engage in conduct that is violent. Examples of violent conduct include:

1. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon another student, a teacher, administrator or other school employee or attempting to do so
2. Possessing a weapon. Displaying what appears to be a weapon. Threatening to use any weapon. Authorized law enforcement officials are the only persons permitted to have a weapon in their possession while on school property or at a school function
3. Intentionally damaging or destroying the personal property of a student, teacher, administrator, other school employee
4. Intentionally damaging or destroying school property
5. Threatening to harm another person

D. Do not engage in any conduct that endangers the safety, morals, health or welfare of others. Examples of such conduct include: (Please note that if a staff member has reasonable suspicion of an inappropriate or dangerous item in a student's possession (backpacks ,etc) an immediate search will occur to protect the safety of everyone in our building).

1. Stealing the property of other students, school personnel or any other person
2. Defamation, which includes making false or unprivileged statements or representations about an individual or identifiable group of individuals that harm the reputation of the person or the identifiable group by demeaning them
3. Discrimination, which includes the use of race, color, creed, national origin, religion, gender, sexual orientation or disability as a basis for treating another in a negative manner
4. Harassment, which includes a sufficiently severe action or a persistent, pervasive pattern of actions or statements directed at an identifiable individual or group which are intended to be or which a reasonable person would perceive as ridiculing or demeaning
5. Intimidation, which includes engaging in actions or statements that put an individual in fear of bodily harm
6. Hazing, which includes any intentional or reckless act directed against another for the purpose of initiation into, affiliating with or maintaining membership in any school sponsored activity, organization, club or team
7. Selling, using or possessing obscene material
8. Using vulgar or abusive language, cursing or swearing
9. Smoking a cigarette, cigar, pipe, or using chewing or smokeless tobacco

10. Possessing, consuming, selling distributing or exchanging alcoholic beverages or illegal substances, or being under the influence of either.
11. Inappropriately using or sharing prescription and over-the-counter drugs
12. Indecent exposure, that is, exposure to sight of the private parts of the body in a lewd or indecent manner
13. Initiating a report warning of fire, bomb, or other catastrophe without valid cause, misuse of 911, or discharging a fire extinguisher

E. Do not engage in any form of academic misconduct.

Examples of academic misconduct include plagiarism, cheating, or copying.

REPORTING VIOLATIONS

All students are expected to promptly report violations of the code of conduct to a teacher, guidance counselor, the Head of School or other staff member. Any student observing a student possessing a weapon, alcohol, or illegal substance on school property or at a school activity shall report this information immediately to a teacher, the Head of School or any other school personnel.

The Head of School or his or her designee must notify the appropriate local law enforcement agency of those code violations that constitute a crime and substantially affect the order or security of school.

DISCIPLINARY PENALTIES

PROCEDURES AND REFERRALS

Discipline is most effective when it deals directly with the problem at the time and place it occurs, and in a way that students view as fair and impartial. School personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the student's ability to grow in self-discipline.

Disciplinary action, when necessary, will be firm, fair and consistent so as to be the most effective in changing student behavior. In determining the appropriate disciplinary action, school personnel authorized to impose disciplinary penalties will consider the following:

1. The student's age
2. The nature of the offense and the circumstances which led to the offense
3. The student's prior disciplinary record
4. The effectiveness of other forms of discipline
5. Information from parents, teachers and/or others, as appropriate
6. Other extenuating circumstances

As a general rule, discipline will be progressive. This means that a student's first violation will usually merit a lighter penalty than subsequent violations.

If the conduct of a student is related to a disability or suspected disability, the student shall be referred to the Committee on Special Education and discipline, if warranted, shall be administered consistent with the separate requirements of this code of conduct for disciplining students with a disability or presumed to have a disability. A student identified as having a disability shall not be disciplined for behavior related to his/her disability.

Penalties

Students who are found to have violated the school's code of conduct may be subject to the following penalties, either alone or in combination.

1. Verbal warning

2. Oral or written notification to parent
3. Recess detention
4. Detention with teacher, Head of School or designee
5. Removal from activities or privileges
6. Removal from classroom by teacher
7. Suspension from school by Head of School
8. Out of school suspension by Head of School or Designee
9. Long-term (more than five days) suspension from school by Head of School
10. Reporting of violations to appropriate authorities

Agency of Education (AOE) State Rule 4500 for the Use of Restraint in Schools

VSNB closely adheres to the state rules on use of restraint when a student's behavior poses an imminent and substantial risk of injury to self or others. Specific Parent/ Guardian notification will be provided if a child is involved in a restraint as per AOE rules on appropriate use of restraint to protect the safety and welfare of children and adults in our school.

School Guidelines for Bullying, Hazing and Harassment

VSNB recognizes that hazing, harassment, sexual or otherwise, and/or bullying of students and staff is abusive and illegal behavior that harms victims and negatively impacts the school culture by creating an environment of fear, distrust, intimidation and intolerance. The Board further recognizes that preventing and remedying bullying, harassment and/or hazing is essential to ensure a healthy, nondiscriminatory environment in which students can learn and employees can work productively.

VSNB is committed to providing an educational and working environment that promotes respect, dignity and equality and that is free from all forms of harassment. To this end, VSNB condemns and strictly prohibits all forms of hazing, harassment, and/or bullying on school grounds and at all school-sponsored activities, programs and events including those that take place at locations outside the school.

- A. No student, teacher, administrator, volunteer, contractor or other employee of the school district shall plan, direct, encourage, aid or engage in bullying, harassment and/or hazing.
- B. No teacher, administrator, volunteer, contractor or other employee of the school district shall permit, condone or tolerate bullying, harassment and/or hazing.
- C. Apparent permission or consent by a person being bullied, harassed or hazed does not lessen the prohibitions contained in this policy or the enforcement of this policy.
- D. This policy applies to behavior directly connected to school activities that occur on or off school property and before, during, and after school hours.
- E. A person who engages in an act that violates school policy or law shall be subject to discipline for that act.

Harassment can occur employee to student, student to employee, employee to employee, student to student, male to female, female to male, male to male or female to female. It shall be a violation of this policy for any student, employee or third party (school visitor, vendor, etc.) to harass any student or employee. Words alone can constitute harassment. Words can create an atmosphere that is so severe, pervasive, and offensive that it denies a victim equal access to educational or employment opportunities.

Bullying consists of inappropriate persistent behavior including threats, or intimidation of others, treating others cruelly, terrorizing, coercing, or habitual put downs and/or badgering others. Bullying, similar to all forms of harassment and hazing, are prohibited behaviors.

Bullying has three key components:

1. Rude and disrespectful behavior
2. Repeated harmful acts
3. An imbalance of power, real or perceived

It can involve repeated physical, verbal, or psychological attacks or intimidation directed against a victim (target) who cannot properly defend him or herself because of size, strength or because the victim is outnumbered or less psychologically resilient.

In summary, the purpose of our student and parent handbook is to provide guidance and direction for all members of our school community to have a productive, positive school experience.

HAVE A GREAT SCHOOL YEAR!

Additional Forms

North Bennington Graded School District

RESIDENCY AFFIDAVIT

(Adopted 6/12/2016; Rev. 7/14/17)

The Prudential Committee of the North Bennington Graded School is responsible for paying tuition for resident children of the district in grades preK-6 to schools approved by the Vermont Agency of Education. Residents must complete this affidavit to document that you maintain a legal residence in the North Bennington Graded School District as defined in the district's "Verification of Student Residency for Payment of Public Tuition" policy ("Student Residency"). Failure to complete this affidavit may result in the District withholding tuition payments. "The Prudential Committee of the District will only authorize the payment of tuition after final approval of the student's residency." Tuition payments are made in accordance with the district's "Tuition Payment Policy." Copies of both policies are furnished with this affidavit.

The undersigned acknowledges a legal duty as a parent, guardian, or custodian of the student listed to provide timely written notice to the North Bennington Graded School District of any subsequent change in residence. Failure to provide timely notice of a move out of the NBGSD will result in suspension of tuition payments and billing for the student's tuition. False claims may also be subject to legal penalties under 13 V.S.A. 3016: "False Claims."

Copies of documentation called for in the Student Residency Policy should be submitted with this affidavit upon initial application, upon re-enrolling after withdrawal, or if requested by the committee. The Committee requests annual verification of continued residency in fairness to taxpayers and applicants. The Committee at its discretion determines the completeness of an affidavit. If any time the North Bennington Graded School Prudential Committee has reasons to believe that the conditions of residency have changed, it has the right to request up-to-date information/proof of residence of the parties in question.

This affidavit and supporting documents should be filed no later than the first day of school at the approved institution of September 1st. However, the applicant is encouraged to file as soon as possible in advance of this

deadline.

Applicant's Certification:

The undersigned attest to the facts in the questionnaire following their signatures, provided in order to prove residence in the North Bennington Graded School District so that the District will pay tuition for the pupil(s) listed to the approved independent or public school of the pupil's choice at the K-6 grade levels.

Applicants will provide documents proving that they live where they live per the Student Residency Policy. I (we) certify that I (we) understand the residency requirements and know the penalty for fraudulent registration (see 13 V.S.A. 3016: False Claims).

My (our) signature below indicates that if, after further investigation, any of the above information included in the questionnaire is fraudulent, the pupil may no longer receive paid tuition from the North Bennington Graded School District. Further, I understand that I will be billed for tuition at the current daily rate from the first day of attendance through the last day of attendance and I agree to pay such bill.

The foregoing statements made by me are true and correct. Dated: _____

*Signature _____ Printed Name _____

*Signature _____ Printed Name _____

Relationship to pupil(s) _____

Residency Affidavit, pg. 1 of 2, (rev. 7/14/17)

NBGS D RESIDENCY AFFIDAVIT: GENERAL INFORMATION

1.	Name of all student(s)	Home Address	School	Grade Enrolled	Birthdate (--/--/----	Sex

(Please include all children, even those not attending school.)

2. Name of Mother: _____

3. Mother's physical address: _____

4. Mother's mailing address: _____

5. Home Number: _____ Work Number: _____

6. Cell Number: _____ Email: _____

7. Is this a continuous, regular and adequate residence? _____

8. Is this the Mother's primary nighttime residence? _____

9. Name of Father: _____

10. Father's physical address: _____

11. Father's mailing address: _____

12. Home Number: _____ Work Number: _____

13. Cell Number: _____ Email: _____

14. Is this a continuous, regular and adequate residence? _____

15. Is this the Father's primary nighttime residence? _____

16. Are the parents divorced? _____
17. If the answer to #16 is yes, which parent does the pupil(s) live with? _____

If the student(s) live with someone other than the parent(s), please complete #'s 18-25:

18. Name of person(s) with whom the student(s) lives: _____
19. Physical address: _____
20. Mailing address: _____
21. Home Number: _____ Work Number: _____
Cell Number: _____ Email: _____
22. Relationship of each said person(s) to the student(s) (e.g. legal guardian(s), step parent(s), foster parent(s), grandparents, other): _____
23: Why is the student(s) living with said person(s)? _____
24. Is the person(s) with whom the student is staying paid any money for food, housing or for keeping the student? _____
25. For how long is the arrangement with the person(s) with whom the student is staying? _____

