



The Village School of North Bennington
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VSNB Online Learning Code of Conduct

VSNB is using these primary remote learning platforms: Google, Zoom, and Seesaw. Students and families are expected to use these tools appropriately, as follows:

- Parents/guardians should be mindful about what family activities would potentially be heard/seen during the students' use of video conferencing. This is a great tool to keep students connected, but please have your students use these tools somewhere near enough you can monitor, yet private enough to concentrate on their work.
- Please have students dress appropriately when video conferencing and make sure that there are no distracting materials or backgrounds. Be mindful of what is visible behind and in front of the student and ensure that it is appropriate.
- Recording conference sessions: We encourage teachers to record non-confidential video conferencing sessions and post them for students who cannot attend the live session. There may be some sessions a faculty member may want to record about specific instructional group activities. We want and need our faculty to be efficient and effective when covering material or providing reinforcement. Therefore, here are some guidelines about recordings:
 - These recordings will not be publicly available.
 - Faculty will announce their intention to record the session giving students/parents/guardians the opportunity to turn off their camera and/or microphone if privacy is of concern.
 - Students/parents/guardians, should not take photos, screenshots, record any video, audio, or online interaction from these conference sessions. You do not have permissions to do so and it is a violation of our Responsible Use Guidelines.

In school or online for distance learning, the VSNB Constitution should always be followed: Be Safe, Be Kind, Be Respectful, and Have Fun!

Academic Integrity

The Village School expects a full commitment to academic integrity from each student. Academic integrity

means:

- Your work on each assignment will be completely your own.
- Your collaboration with another classmate on any assignment will be in accordance with your teacher. You will not practice plagiarism in any form. Plagiarism is defined as follows: Copying or using ideas or words from another online classmate, or an Internet or print source and presenting them as your own.

Harassment

If you feel you are being harassed in your class environment, it is important to report it immediately to your teacher or the Head of School. Harassment comes in many forms, including Spam (unsolicited e-mails not pertaining to the class), threatening communications; offensive ecommunications or any other kind of communication that makes you feel uncomfortable. Tell your teachers about any message you receive that is inappropriate or makes you feel uncomfortable. Never give out personal information—including your full name (first names are best), home phone number, home address or other data—anywhere on the Internet, including your e-mail.

Being Respectful Online

A high sense of personal honor and integrity is expected for students in school, and the same holds true online. All students participating in online distance learning are expected to conduct their communications in a respectful manner. Students and parents/guardians will make sure that their communication in the online learning environment is always supportive of the student's learning and the learning and wellbeing of others. Communication should be courteous at all times to teachers and fellow students, and the use of proper Internet etiquette is expected at all times. Inappropriate language or behavior will result in disciplinary action. Procedures outlined in the VSNB's Acceptable Use Policy will apply to all online classes.